

TOWN OF CATHARINE
TOWN BOARD MEETING
April 21, 2026

Members Present: Supervisor – Richard Lewis; Councilmembers – Glenn Bleiler, Ronald Hoffman, C. Michael Learn, Brett Reynolds; Highway Superintendent – Marty Vondracek.

Absent: Code Enforcement / Building Inspector – Anthony Nevone.

Public in attendance: Chris Conolly, Katie Lesser, Kristi Allen, Kay Friedlander, Felicity Wright, Bill Fearn.

The meeting was called to order at 7:02 pm by Supervisor Lewis.

Public Heard: Katie Lesser from the Schuyler County Public Health Department, came to the board meeting and provided information on all of the services and programs offered by their department. She provided handouts detailing the information and dates of events.

Minutes: Minutes were approved as read.

RESOLUTION 20-2026

RESOLVE that the minutes of the March board meeting be accepted.

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

RESOLUTION 21-2026

RESOLVE that the March Clerk's Report be accepted as submitted to the Supervisor.

RESOLUTION by Brett Reynolds, seconded by C. Michael Learn.

VOTE 5 ayes, 0 noes

RESOLUTION 22-2026

RESOLVE that the March Justice Report be accepted as submitted to the Supervisor.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

Zoning Report: None available.

RESOLUTION 23-2026

RESOLVE that the March Supervisor's Report be accepted as submitted to the Supervisor.

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

Highway Superintendent's Report: Marty stated that we had an employee resign April 9th, and he is currently looking for a new employee. They tore the trucks down, and had to repair the hoist on the Ram 5500. A new pump had to be purchased and installed, and it is now working. New York State inspections were done, but the '79 Autocar failed due to a leak. They will run it more and take it for reinspection after it stops leaking. They hauled 2 loads of sand and then the pit ran out of sand. The prices on everything are increasing. Sand is now \$10 per ton, and gravel is

\$4.60 to \$5.50 per ton. They have the Town of Dix's broom and have been out brooming. A couple of trees came down on Oak Hill Road and Swan Hill Road. They filled holes on Texas Hollow Road and Newtown Road. There's a hole on Newtown Road where the pipe is collapsing. Marty will check with Soil and Water to see if they can assist the town with getting it fixed. Marty presented his 284-form to the board for approval

RESOLUTION 24-2026

RESOLVE that the Town of Catharine approves the Highway Superintendent's proposal for Chips expenditures for 2026 for the projects in the 284-form provided by Martin Vondracek. (See Exhibit A at the end of the minutes).

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

RESOLUTION 25-2026

RESOLVE that the following bills be paid: G 63 – G 85 in the total sum of \$11,133.83 and H 26 – H 34 in the total sum of \$10,125.30.

RESOLUTION by Brett Reynolds, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

Unfinished Business: Short-Term Rentals – Supervisor Lewis stated that he asked about this topic at the last Council of Governments meeting. The county is coming up with a list of all the rentals they can find, and will notify all owners that they have 90 days to register with the county or they will be removed from all the listings. After the list is done, each municipality's Code Enforcement Officer (CEO) will be required to inspect all of properties. This will be an added expense for the towns, and a list of fees for inspections should be considered to help offset the costs. The possibility of a shared services CEO for the county was discussed, but it does not look like that will happen.

New Business: Proposed wind farm legislation – The planning board is scheduled to meet next month to discuss this matter.

Standard Workday – As required by the New York State and Local Retirement System (NYSLRS), the Town of Catharine will determine the standard work day for the position of Town Clerk/Tax Collector.

RESOLUTION 25-2026

RESOLVE that the Town of Catharine hereby establishes the following standard work days for the following position: Kellie Kretchmer, Town Clerk/Tax Collector, as an elected official at 6 hours per day and will report the information to the State of New York and Local Retirement system based on their record of activities.

RESOLUTION by C. Michael Lean, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

Court – Justice Grant Funds allocation – The court received a grant in the amount of \$16,943.21. This amount is to cover the heat pump that was installed in the courtroom, as well as the

purchase of an AED unit and cabinet, fireproof filing cabinet, judicial robe, and painting the courtroom.

Correspondence – New York State passed legislation requiring municipalities to include space on dog license registration/renewal forms to allow residents to donate funds to the facility the municipality uses for dog boarding. Williamson Law Book Company will be contacting us to schedule an update to our dog license software to facilitate this change.

Motion by Richard Lewis at 7:29 pm, seconded by Ronald Hoffman, to enter executive session to discuss a personnel issue. Executive session entered at 7:32 pm.

Motion by Glenn Bleiler at 7:53, seconded by Ronald Hoffman, to exit executive session. Executive session ended at 7:53 pm with no resolution.

Motion to Adjourn by Ronald Hoffman, seconded by Glenn Bleiler. Meeting adjourned at 8:18 pm.

Respectfully submitted,

Kellie Kretchmer
Town Clerk/Collector

Next meeting May 19, 2026 at 7:00pm

EXHIBIT A

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS TOWN OF Catharine COUNTY OF SCHUYLER

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

- 1. GENERAL REPAIRS.** The sum of \$ 225,000.00 shall be set aside to be expended for primary work and general repairs upon 37.5 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.
- 2. PERMANENT IMPROVEMENTS.** The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On the road commencing at Village of Olean, line
CR 10 RD and leading to CR 10, a distance of 1 miles, there shall be expended not over the sum of \$ 104,000.00.
Type Le Top Black Top
Width of traveled surface 20'
Thickness 1 1/2
Subbase _____

(b) On the road commencing at State Route 228 and leading to Casley, a distance of 0.3 miles, there shall be expended not over the sum of \$ 9,000.00.
Type Stone & oil
Width of traveled surface 20'
Thickness one coat 1 1/2"
Subbase _____

(c) On the road commencing at Texas Hollow and leading to New Town, a distance of 2.55 miles, there shall be expended not over the sum of \$ 50,523.00.
Type Stone & oil
Width of traveled surface 20'
Thickness 1 coat 1 1/2"
Subbase _____

(a) On the road commencing at CR 11 and leading to OAK Hill, a distance of 1.25 miles, there shall be expended not over the sum of \$ 225,000.00.
 Type Stone & Oil
 Width of traveled surface 20'
 Thickness One Coat 1 1/2"
 Subbase _____

(b) On the road commencing at Texas Hollow ^{U. Hays of} Adessa line and leading to Texas Hollow, a distance of 0.8 miles, there shall be expended not over the sum of \$ 112,000.00.
 Type Stone & Oil
 Width of traveled surface 20'
 Thickness One Coat 1 1/2"
 Subbase _____

(c) On the road commencing at State Route 228 and leading to Stegemiller RD, a distance of 0.3 miles, there shall be expended not over the sum of \$ 8,000.00.
 Type _____
 Width of traveled surface _____
 Thickness _____
 Subbase _____

(d) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.
 Type _____
 Width of traveled surface _____
 Thickness _____
 Subbase _____

Total Remaining Funds To Be used For
escalation of oil and maintenance projects
Total = 212,523.00
Reserve = 116,693.15

Executed in duplicate this 21st day of April, 2026

Richard J. Lewis
 Supervisor

Barry Ryl
 Councilman

[Signature]
 Councilman

Ronald W Hoffman
 Councilman

Michael Lewis
 Councilman

[Signature]
 Town Superintendent of Highways

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office.