

TOWN OF CATHARINE
TOWN BOARD MEETING
April 15, 2025

Members Present: Supervisor, Richard Lewis; Councilmembers: Ronald Hoffman, C. Michael Learn, Jamee Mack; Highway Superintendent – Marty Vondracek; Code Enforcement Officer – Tony Nevone.

Absent: Councilmember – Glenn Bleiler.

Public in attendance: Kristi Allen, Chris Conolly, Gary Emerson, Roxanne Leyes, Alyssa Morse, Bill Fearn.

The meeting was called to order at 7:03 pm by Supervisor Lewis.

Public Heard: Public Health Specialist Alyssa Morse discussed the programs provided by the Schuyler County Public Health department. She also discussed upcoming rabies clinics that will be held in the area this year.

Gary Emerson, Schuyler County Historian, came to thank the Town Board for their continued support of the Schuyler County Historical Society. He also discussed the Lawrence Chapel, and talked about the upcoming Open House/Tour on May 10th.

Minutes: Minutes were approved as read.

RESOLUTION 21-2025

RESOLVE that the minutes of the March board meeting be accepted.

RESOLUTION by Jamee Mack, seconded by Ronald Hoffman.

VOTE 4 ayes, 0 noes

RESOLUTION 22-2025

RESOLVE that the March Clerk's Report be accepted as submitted to the Supervisor.

RESOLUTION by Ronald Hoffman, seconded by C. Michael Learn.

VOTE 4 ayes, 0 noes

RESOLUTION 23-2025

RESOLVE that the March Justice Report be accepted as submitted to the State Comptroller and the Supervisor.

RESOLUTION by Ronald Hoffman, seconded by Jamee Mack.

VOTE 4 ayes, 0 noes

Zoning Report: Tony reported that he conducted 28 inspections, issued 2 permits, identified and acted on 3 violations, and attended 1 formal meeting.

RESOLUTION 24-2025

RESOLVE that the March Supervisor's Report be accepted as submitted to the Supervisor.

RESOLUTION by Ronald Hoffman, seconded by C. Michael Learn.

VOTE 4 ayes, 0 noes

Highway Superintendent's Report: Marty reported that they have been taking care of downed trees and branches from the various windstorms, and filling in holes in the roads. The trucks are torn down and ready for summer work. They have borrowed the broom from the Town of Dix and are sweeping the roads. They replaced the front wing on the International, and replaced the broken blade on the grader. The dump motor on the Ram 5500 went bad and the scissor hoist broke loose as it was very poorly welded to begin with. Repairs have been completed on these. The '14 Pete is still at Wilbri waiting for the spreader chain. Marty will be working with Schuyler County Soil and Water on the 12th of next month to replace a pipe on Texas Hollow Road. The pipe there is collapsing. The town will be providing the materials, and Soil and Water will be providing the excavator and rocks for the project. There is no update for the Cayutaville Road project currently.

Marty discussed the proposed projects for this year's CHIPS funding.

RESOLUTION 25-2025

RESOLVE that the Town of Catharine approve the proposed CHIPS funding projects based on the CHIPS funding available being \$211,456.31.

RESOLUTION by Jamee Mack, seconded by Ronald Hoffman.

VOTE 4 ayes, 0 noes

The Town Board members signed Marty's project form, and it is attached at the end of this document (Exhibit A).

RESOLUTION 26-2025

RESOLVE that the following bills be paid: G 75 – G 93 in the total sum of \$10,006.68 and H 30 – H 39 in the total sum of \$7,019.33.

RESOLUTION by Jamee Mack, seconded by C. Michael Learn.

VOTE 4 ayes, 0 noes

Unfinished Business:

Fire District – Supervisor Lewis discussed an email he received from the Odessa fire chief; and stated that the fire chief wants to have a public meeting where no decisions will be made so that people can just come and get answers to their questions about the proposed fire district. It will be a casual discussion, and is planned for Wednesday, May 21st from 6 to 8 pm at the Odessa Fire Department. Everyone is encouraged to attend the meeting.

DEC (proposed land acquisition) – The town board members and members of the public present discussed the proposed acquisition of land near the Cayuta Lake Fishing Access Site. Concerns were expressed regarding the lack of support from the DEC for the current boat launch site, and the Town Clerk was asked to research the DEC website to find a contact person for the Town Board to send a letter to with concerns regarding the lake.

New Business:

Dumpster Day – The Town Clerk advised that this year's Dumpster Day will be held on May 17th from 9 – Noon, and requests volunteers to help during that time. The electronics recycling

truck will be available this year, and multiple companies were contacted for quotes for the dumpsters to lower costs for this event.

Floating Business Zone (Fees/Application) – Tony Nevone provided a sample of an application for a Floating Business Zone, and the board members discussed the application. The board members were advised of the planning board's recommendation to change the requirement of the applicant bringing a licensed professional with a prepared site plan to the preliminary planning board meeting. The board members discussed the application, and decided to wait until May's meeting before deciding on what fees to charge for a Floating Business Zone application.

Cemetery Mowing (County Road 14 – Catharine Cemetery) – Councilmember Hoffman presented a proposal for mowing this cemetery that was provided by Heritage Memorial Mowing. The board members discussed the proposal, and a decision will be made at next month's board meeting.

Correspondence: A letter of resignation was received from Mike Scullin, the current chairperson for the Town's Assessment Review Board. The board members will try to find a replacement.

A request to change the date for May's board meeting was received from Councilmember Glenn Bleiler. The Town Clerk reminded the board members that some bills would be late due to the lateness of the proposed new meeting date. The Town Clerk will publish a legal notice regarding the changed meeting date.

RESOLUTION 27-2025

RESOLVE that the Town of Catharine's regularly scheduled board meeting for the Month of May shall be moved from May 20, 2025 to May 27, 2025, to accommodate Councilmember Glenn Bleiler's attendance; and the Town Board will allow the prepayment of up to \$500 on the town's credit card bill to avoid a late payment fee being charged to the town.

RESOLUTION by Jamee Mack, seconded by Ronald Hoffman.

VOTE 4 ayes, 0 noes

Motion to Adjourn by Jamee Mack, seconded by Glenn Bleiler.

Meeting adjourned at 8:10 pm.

Respectfully submitted,

Kellie Kretchmer
Town Clerk/Collector

Next meeting May 27, 2025 at 7:00pm

EXHIBIT A

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS

TOWN OF Catharine
COUNTY OF SCHUYLER

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$200,000.00 shall be set aside to be expended for primary work and general repairs upon 37.5 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On the road commencing at State Route 204 and leading to Per TI RD, a distance of 1.19 miles, there shall be expended not over the sum of \$ 125,000.00.
Type Black Top
Width of traveled surface 20'
Thickness 1 1/2" Type 6 Top
Subbase _____

(b) On the road commencing at County Route 11 and leading to School Street, a distance of .13 miles, there shall be expended not over the sum of \$ 13,000.00.
Type Black Top
Width of traveled surface 16'
Thickness 1 1/2" Type 6 Top
Subbase _____

(c) On the road commencing at ORIG W. 11 and leading to Allen Street, a distance of .26 miles, there shall be expended not over the sum of \$ 6,500.00.
Type Black Top
Width of traveled surface 16'
Thickness 1 1/2" Type 6 Top
Subbase _____

1

(a) On the road commencing at County Route 7 and leading to Upper Kestles, a distance of 1.5 miles, there shall be expended not over the sum of \$ 24,000.00.

Type Chip Seal 1st
Width of traveled surface 20'
Thickness 1 coat oil & Stone
Subbase _____

(b) On the road commencing at County Route 6 and leading to Chick Hill, a distance of 1.3 miles, there shall be expended not over the sum of \$ 20,000.00.

Type Chip Seal 1st
Width of traveled surface 20'
Thickness 1 coat oil & Stone
Subbase _____

(c) On the road commencing at County Route 11 and leading to Chick Hill, a distance of 1.2 miles, there shall be expended not over the sum of \$ 19,000.00.

Type Chip Seal 1st
Width of traveled surface 20'
Thickness 1 coat oil & Stone
Subbase _____

1

(d) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ Type _____

Width of traveled surface _____

Thickness
Subbase

Total Remaining Funds To Be used For
resurfacing of oil and water main projects
Total : 217,500.00
Reserve - 47,015.40

Executed in duplicate this 15th day of April, 2025

Richard J. Lane
Supervisor

L. Michael Lane
Councilman

Ronald W. Hoffman
Councilman

James L. Mack
Councilman

Councilman

Arthur V. [Signature]
Town Superintendent of Highways

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office.