

TOWN OF CATHARINE
TOWN BOARD MEETING
January 21, 2025

Members Present: Supervisor, Richard Lewis; Councilmembers: Ronald Hoffman, C. Michael Learn, Jamee Mack, Glenn Bleiler.

Absent: Highway Superintendent – Martin Vondracek; Code Enforcement / Building Inspector – Anthony Nevone.

Public in attendance: Brett Reynolds, Chris Conolly, Tom Detrick.

The meeting was called to order at 7:03 pm by Supervisor Lewis.

Public Heard: None.

Minutes: Minutes were approved as read.

RESOLUTION 1-2025

RESOLVE that the minutes of the December 2024 year-end board meeting be accepted.

RESOLUTION by C. Michael Learn, seconded by Jamee Mack.

VOTE 5 ayes, 0 noes

RESOLUTION 2-2025

RESOLVE that the December 2024 Clerk's Report be accepted as submitted to the Supervisor.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

RESOLUTION 3-2025

RESOLVE that the December 2024 Justice Report be accepted as submitted to the State Comptroller and the Supervisor.

RESOLUTION by Ronald Hoffman, seconded by C. Michael Learn.

VOTE 5 ayes, 0 noes

Zoning Report: Supervisor Lewis read the report provided by Tony Nevone. Tony reported he conducted 23 inspections, issued 0 permits, received and acted on 0 complaints, identified and acted on 5 violations, and attended one formal meeting.

RESOLUTION 4-2025

RESOLVE that the December 2024 Supervisor's Report be accepted as submitted to the Supervisor.

RESOLUTION by Glenn Bleiler, seconded by Jamee Mack.

VOTE 5 ayes, 0 noes

Highway Superintendent's Report: Supervisor Lewis read the report provided by Marty. They have done a dozen plow and sand runs and have been doing shop work. There were a couple of dead trees that came down on Texas Hollow Road, and they have been removed. Marty provided a printout of the Cayutaville Road Bridge NY application and design submitted by Barton & Loguidice, D. P. C. The board members discussed the application and possible costs associated with the proposal.

RESOLUTION 5-2025

RESOLVE that the Town of Catharine approves the Cayutaville Road Bridge NY Application and Design provided by Barton & Loguidice, D.P.C, and requests that Highway Superintendent Martin Vondracek keeps the board apprised of the estimated/projected costs of the project when available.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

RESOLUTION 6-2025

RESOLVE that the following bills be paid: G 1 – G 28 in the total sum of \$93,737.05 and H 1 – H 10 in the total sum of \$32,186.35.

RESOLUTION by Jamee Mack, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

Unfinished Business: ARPA Funds – The Town Clerk provided an update on the status of the projects using the remaining ARPA funds. The heat pump for the board room was installed and is working very efficiently. The painting project is due to be completed tomorrow. All funds have now been expended, and this will be reported during the annual reporting period in April.

Fire District – Supervisor Lewis and the members of the town board discussed the need for the formation of a fire district for the area, and the issues that were faced during the first attempt last year.

New Business: Budget Adjustments for 2024 – Glenn Bleiler discussed the proposed budget adjustments that were provided by the Town's Bookkeeper, Becki Wheeler. Glenn, and all of the board members, commended Becki Wheeler on the outstanding work she has done with the budget adjustments, and with the many other aspects of her job since she has started working for the Town of Catharine.

RESOLUTION 7-2025

RESOLVE that the Town of Catharine approve the proposed budget adjustments as provided by the Town's Bookkeeper.

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

See exhibit A at the end of the minutes for the full text of the Budget Adjustments for 2024.

Cayuta Lake Septic/Watershed 2024 Report – The town board members reviewed the yearly report submitted by Darrel Sturges.

Correspondence – Supervisor Lewis shared a letter he received from New York State Parks, Recreation, and Historic Preservation. It stated that their review board had added the Lawrence Chapel to the New York State Register of Historic Places, and nominated it for the National Register of Historic Places.

The Town Clerk shared a letter that was received from Frank's Disposal regarding an increase in the fees for the dumpsters at the Town Hall and Highway Garage.

Motion to Adjourn by Jamee Mack, seconded by Glenn Bleiler.
Meeting adjourned at 7:43 pm.

Respectfully submitted,

Kellie Kretchmer
Town Clerk/Collector

Next meeting February 18, 2025 at 7:00pm

Exhibit A

2024 Budget Modifications General Fund (A)				
Appropriation Code	2024 Budget as modified	Increase	Decrease	New 2024 Budget as modified
A1110.1 TOWN JUSTICES--PERSONAL SERV	\$4,400.00	\$0.04		\$4,400.04
A1110.11 TOWN JUSTICES--COURT CLERK	\$4,050.00	\$98.54		\$4,148.54
A1220.11 SUPERVISOR--BOOKKEEPER	\$6,002.50	\$16,636.25		\$22,638.75
A1355.41 ASSESSMENT--COOP ASSESS UNIT	\$10,986.00	\$0.04		\$10,986.04
A1680.4 CENTRAL DATA PROC--CONTRACT	\$6,200.00	\$1,660.37		\$7,860.37
A3310.4 TRAFFIC CONTROL--CONTRACTUAL	\$500.00	\$200.88		\$700.88
A5010.4 SUPT OF HWY--CONTRACTUAL	\$600.00	\$50.30		\$650.30
A5132.4 GARAGE--CONTRACTUAL	\$12,000.00	\$2,567.72		\$14,567.72
A5132.41 BLDG MAINTENANCE	\$2,500.00	\$48,101.86		\$50,601.86
A7510.41 HISTORIAN--HISTORICAL SOCIETY	\$100.00	\$25.00		\$125.00
9030.8 SOCIAL SECURITY	\$8,948.48	\$757.49		\$9,705.97
A1220.1 SUPERVISOR--PERSONAL SERVICES	\$5,000.00		\$5,000.00	\$0.00
A1420.4 ATTORNEY--CONTRACTUAL	\$5,000.00		\$5,000.00	\$0.00
A1620.4 BUILDINGS---CONTRACTUAL	\$17,000.00		\$2,502.37	\$14,497.63
A1620.41 BUILDINGS--RENOVATIONS	\$2,500.00		\$2,286.01	\$213.99
A9040.8 WORKER'S COMPENSATION	\$10,780.00		\$4,708.25	\$6,071.75
A909 FUND BALANCE	\$206,878.12		\$50,601.86	\$156,276.26
TOTALS	\$303,445.10	\$70,098.49	\$70,098.49	\$303,445.10

2024 Budget Amendments General-Outside Town(B)				
Appropriation Code	2024 Budget as modified	Increase	Decrease	New 2024 Budget as modified
B1420.4 ATTORNEY--CONTRACTUAL	\$10,000.00	\$1,087.00		\$11,087.00
B3620.4 SAFETY INSPECTION--CONTRACTUAL	\$1,000.00	\$173.32		\$1,173.32
B4020.4 REG OF VITAL STATS--CONTRACTUAL	\$600.00	\$170.00		\$770.00
B8160.41 REFUSE&GARBAGE--RECYC/WASTE	\$15,000.00	\$2,065.36		\$17,065.36
B9060.8 HEATH & DENTAL INSURANCE	\$0.00	\$1,603.39		\$1,603.39
B3620.1 SAFETY INSP--PERSONAL SERVICES	\$36,400.00		\$3,052.50	\$33,347.50
B8010.4 ZONING--CONTRACTUAL	\$1,000.00		\$543.12	\$456.88
B8020.4 PLANNING--CONTRACTUAL	\$1,000.00		\$410.00	\$590.00
B9030.8 SOCIAL SECURITY	\$2,937.60		\$424.69	\$2,512.91
THIS IS NOT COMPLETELY BALANCED UNTIL WE DECIDE WHAT TO DO WITH THE B9060.8 , THE REMAINING AMOUNT WILL NEED TO COME FROM FUND BALANCE OR ANOTHER FUND IF IT IS NOT CHARGED TO THE A FUND				
TOTALS	\$67,937.60	\$5,099.07	\$4,430.31	\$68,606.36



2024 Budget Amendments Highway Townwide (DA)				
Appropriation Code	2024 Budget as modified	Increase	Decrease	New 2024 Budget as modified
DA5130.1 MACHINERY--PERSONAL SERVICES	\$6,288.59	\$58.75		\$6,347.34
DA5130.4 MACHINERY--CONTRACTUAL	\$35,000.00		\$58.75	\$34,941.25
TOTALS	\$41,288.59	\$58.75	\$58.75	\$41,286.59

2024 Budget Amendments Highway Townwide (DB)				
Appropriation Code	2024 Budget as modified	Increase	Decrease	New 2024 Budget as modified
DB9010.8 STATE RETIREMENT	\$4,138.30	\$84.45		\$4,222.75
DB9030.8 SOCIAL SECURITY	\$2,983.23		\$84.45	\$2,898.78
TOTALS	\$7,121.53	\$84.45	\$84.45	\$7,121.53

2024 Budget Amendments Highway Townwide (SL)				
Appropriation Code	2024 Budget as modified	Increase	Decrease	New 2024 Budget as modified
SL5182.4 STREET LIGHTING--CONTRACTUAL	\$1,000.00	\$138.99		\$1,138.99
A7110.4 PARKS--CONTRACTUAL	\$10,000.00		\$138.99	\$9,861.01
TOTALS	\$11,000.00	\$138.99	\$138.99	\$11,000.00