

TOWN OF CATHARINE  
TOWN BOARD MEETING – Year-End Meeting  
December 28, 2023

Members Present: Supervisor: Richard Lewis; Councilmen: Glenn Bleiler, C. Michael Learn, Ronald Hoffman; Highway Superintendent: Marty Vondracek

Absent: Jamee Mack

Public in attendance: None.

The meeting was called to order at 1:02 pm by Supervisor Lewis.

Public Heard: None.

Minutes: Minutes were approved as read.

RESOLUTION 81-2023

RESOLVE that the minutes of the December board meeting be accepted.

RESOLUTION by Glenn Bleiler, seconded by C. Michael Learn.

VOTE 4 ayes, 0 noes

Supervisor's Reports: The board members and the town bookkeeper discussed the remaining issues with the October and November Supervisor's Reports. The board will wait to approve these reports until the January board meeting.

Highway Superintendent's Report: Marty stated that they have been out filling in holes and patching the roads.

**Old Business:** The members of the town board discussed a \$5,000 grant received from NYSERDA for becoming a Clean Energy Community.

RESOLUTION 82-2023

RESOLVE that the Town of Catharine will establish a Clean Energy Fund to assist with financing future clean energy projects.

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 4 ayes, 0 noes

**New Business:**

RESOLUTION 83-2023

RESOLVE that the regular monthly meetings of the Town Board be held the third Tuesday of each month beginning at 7:00 pm with the exception of November, when there will be two meetings, one no later than November 15th (for the Budget Hearing) and one on the third Tuesday of November.

AND BE IT FURTHER RESOLVED that the official bank to be designated as the depositories for the Town of Catharine will be the Chemung Canal of Elmira, NY, Montour Falls Branch.

AND BE IT FURTHER RESOLVED that the official Town Newspaper shall be the Watkins Review and Express, published in Dundee, NY, and the website for the Town shall be [www.townofcatharine.com](http://www.townofcatharine.com),

AND BE IT FURTHER RESOLVED that the payrolls and utilities can be paid in advance of the audit of claims of the Town Board,

AND BE IT FURTHER RESOLVED that the mileage for trips pertaining to Town business for the Town of Catharine, be paid as per IRS guidelines. This reimbursement does not apply to meetings of the Town Board.

AND BE IT FURTHER RESOLVED, there will be a year-end meeting held before the end of the fiscal year,

AND BE IT FURTHER RESOLVED that the following appointments, terms of office and salaries of the following officials and employees of the Town of Catharine for the year 2024 are hereby fixed in the amount set forth opposite each name and shall be payable at the time indicated:

Supervisor	Richard Lewis	\$5,000.00	1/1/24-12/31/27	QT
Deputy Supervisor	Glenn Bleiler	\$0	1/1/24-12/31/24	
Town Clerk	Kellie Kretchmer	\$24,309	1/1/22-12/31/25	BW
Deputy Town Clerk	Diane Sidle	\$17.64/hr	1/1/24-03/31/24	BW
Councilmen	Jamee Mack	\$1,000/yr	1/1/22-12/31/25	QT
	C. Michael Learn	\$1,000/yr	1/1/24-12/31/27	QT
	Ronald Hoffman	\$1,000/yr	1/1/24-12/31/27	QT
	Glenn Bleiler	\$1,000/yr	1/1/22-12/31/25	QT
Town Justice	Ronald Goossen	\$4,440.00	1/1/24-12/31/27	BW
Court Clerk	Karen Allen	\$4,050.00	1/1/24-12/31/24	BW
Hwy. Superintendent	Martin Vondracek	\$52,251.00	1/1/24-12/31/24	BW
Attorney	Guy Krogh, Thaler & Thaler	Attorney \$270/hour Paralegal \$170/hour	1/1/24-12/31/24	As Needed
Code Enforcement	Anthony Nevone	\$35.00/hr	1/1/24-12/31/24	BW
Budget Officer	Richard Lewis	\$0	1/1/24-12/31/24	
Bookkeeper	Becki Wheeler	\$35.00/hr	1/1/24-12-31/24	BW
MEO Foreman	Richard Crane	\$20.02/hr	1/1/24-12/31/24	BW
MEO	Loren Walp	\$19.27/hr	1/1/24-12/31/24	BW
Public Health Officer	Dr. Benjamin Saks	\$600.00/yr	1/1/24 – 12/31/24	Q
Historian	Carol Fagnan	\$200.00/yr	1/1/24-12/31/24	Y
Registrar of Vital Statistics	Kellie Kretchmer	--	1/1/24-12/31/25	\$10/copy
Deputy Registrar	Diane Sidle	--	1/1/24-12/31/25	\$10/copy
Planning Board Secretary	Kellie Kretchmer	\$20.00/meeting	1/1/24-12/31/25	Per Meeting

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 4 ayes, 0 noes

RESOLUTION 84-2023

RESOLVE that the Town of Catharine appoint Steven Bannister to the Planning Board for a 5-year term effective January 1, 2024 – December 31, 2028 with the condition that the required training is completed by 12/31/2024.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 4 ayes, 0 noes

RESOLUTION 85-2023

RESOLVE that the Town of Catharine appoint Bill Fearn to the Zoning Board of Appeals for a 5-year term effective January 1, 2024 – December 31, 2028.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 4 ayes, 0 noes

The town board members will try to find someone to fill the vacancy in the Assessment Review Board.

Juneteenth Holiday – The town board members discussed this holiday, and confirmed that this is a federal holiday. The board will discuss updating the personnel policy during the January meeting.

Highway Garage Generator – Marty discussed the difficulties in trying to repair equipment during a power outage. The board members and Marty discussed the possibility of installing a standby generator to power essential items during any power outages. Marty will work on getting estimates for a standby generator for the highway garage.

Motion to adjourn by Glenn Bleiler, seconded by Ronald Hoffman.

All in favor.

Meeting adjourned at 2:05 pm.

Respectfully submitted,

Kellie Kretchmer  
Town Clerk/Tax Collector

**Next meeting January 16, 2024**