

TOWN OF CATHARINE  
TOWN BOARD MEETING  
January 17, 2023

Members Present: Supervisor, Richard Lewis; Councilmen: Glenn Bleiler, Ronald Hoffman, C. Michael Learn, Jamee Mack; Highway Superintendent, Marty Vondracek; Code Enforcement / Building Inspector Rick Carroll

Public in attendance: Roxanne Leyes, Christopher Conolly

The meeting was called to order at 7:29 pm by Supervisor Lewis.

Public Heard: None.

Minutes: Minutes were approved as read.

RESOLUTION 1-2022

RESOLVE that the minutes of the December board meeting be accepted.

RESOLUTION by Jamee Mack, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

RESOLUTION 2-2022

RESOLVE that the December Clerk's Report be accepted as submitted to the Supervisor.

RESOLUTION by Jamee Mack, seconded by C. Michael Learn.

VOTE 5 ayes, 0 noes

RESOLUTION 3-2022

RESOLVE that the December Justice Report be accepted as submitted to the State Comptroller and the Supervisor

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

Zoning Report: No new applications for building permits since the last meeting, and there have been 29 year-to-date. Three permits are pending approval. Rick has done a lot of inspections from last meeting to now. Five inspections from open permits including building, framing, roofing, and radiant floor heat inspections. All were approved with no changes needed. Six other inspections were done, including one on the Oak Hill Road house – the trash and yard are being cleaned as much as possible with the current weather. The owner plans to tear down the house in the spring. The owner of the property in the hamlet of Alpine met with the planning board to discuss the owner's plans for the property and approval of his building permit application. Rick received complaints of unregistered vehicles on County Road 11 and State Route 224. A complaint was also received regarding the property at 1680 Oak Hill Road; the grandson of the former owner lives in Ithaca and will be moving in to the property. He will come in tomorrow for a building permit application for his project. He will be getting a dumpster soon to clean up the debris.

Rick completed the annual form for the census bureau regarding new housing units,, and he's had several emails and phone calls with code questions throughout month.

Rick also brought up a problem with an expired travel trailer permit; the town board discussed the situation with Rick Carroll, and it was suggested that Rick meet with the owner to see if they have a timeframe for continuing their house build project, and to let them know they may have a time limit.

Supervisor's Report – The December Supervisor's Report was not approved at this time; the Town Board will discuss it during next month's meeting. The following budget adjustments were discussed:

| Account      | Debit     | Account  | Credit    |
|--------------|-----------|----------|-----------|
| A1220.11     | 745.34    | A1355.41 | 745.34    |
| A1220.1      | 5,000.00  | A1620.4  | 5,000.00  |
| A1220.11     | 266.00    | A1620.4  | 266.00    |
| A4961(covid) | 18,143.48 | A1620.41 | 18,143.48 |
| A1110.4      | 225.00    | A1670.4  | 225.00    |
| A1410.4      | 344.00    | A1680.4  | 344.00    |
| A5132.41     | 2,295.00  | A5132.4  | 2,295.00  |
| A1910.4      | 4,050.00  | A5132.4  | 4,050.00  |
| A1420.4      | 970.00    | A5132.4  | 970.00    |
| A3310.4      | 500.00    | A5132.4  | 500.00    |
| A5010.41     | 185.00    | A5132.4  | 185.00    |
| B8010.4      | 103.00    | B8160.41 | 103.00    |
| DA5130.4     | 2,900.00  | DA5140.1 | 2,900.00  |
| A4961(covid) | 24,150.00 | DA5130.2 | 24,150.00 |
| DA9040.8     | 837.00    | DA9010.8 | 837.00    |
| DA5142.1     | 171.00    | DA9030.8 | 171.00    |
| DB9040.8     | 550.00    | DB9010.8 | 550.00    |
| DB9040.8     | 181.00    | DB9060.8 | 181.00    |

|          |            |           |            |
|----------|------------|-----------|------------|
| DB5101.1 | 2,741.00   | DB5110.4  | 2,741.00   |
| DB5101.1 | 877.00     | DB5110.48 | 877.00     |
| DB3501   | 123,352.28 | DB5112.2  | 123,352.28 |
| SL909    | 1,121.00   | SL5182.4  | 1,121.00   |

**RESOLUTION 4-2022**

RESOLVE that the Town of Catharine approve the preceding table of Budget Adjustments, with the changes that were discussed.

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

The board members discussed the need to put funds into reserve accounts.

**RESOLUTION 5-2022**

RESOLVE that \$100,000 be moved from the cash balance and put into a DA Equipment Reserve CD/fund.

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

**RESOLUTION 6-2022**

RESOLVE that \$50,000 be moved from the cash balance and put into a DB Equipment Reserve CD/fund.

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

**RESOLUTION 7-2022**

RESOLVE that \$20,000 be moved from the cash balance and put into the A231 certificate of deposit for retirement.

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

Highway Superintendent's Report: Marty said that with the warm weather, they have been doing work in the shop. The tree on Beardsley Hollow Road came down a little farther, so they were able to cut it with a pole saw. They have been patching holes on the dirt roads, and have done a half dozen runs for ice. Marty ordered 125 tons of salt, and they delivered 140 tons.

**RESOLUTION 8-2022**

RESOLVE that the following bills be paid G1 – G26 in the total sum of \$52,278.39 and H1 – H10 in the sum of \$33,130.39.

RESOLUTION by Jamee Mack, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

Unfinished Business:

Rental Law: The Town Board members discussed the need for further discussion on the proposed rental registration law, and the Town Clerk was asked to provide two options to present to the board members at the next meeting. When ready for a public hearing, it was advised that the public hearing be advertised in the Hi-Lites, Review Express, and on the Odessa File website.

Zoning Ordinance Changes/Noise ordinance proposal: Changes were discussed among the board members, Chris Conolly, and Roxanne Leyes. It was decided that a special meeting should be held in the future to discuss these changes, along with the proposed noise ordinance.

Mowing: One bid for mowing and trimming services was received from Vincent Turner. There was no response to the advertisements that were posted.

RESOLUTION 9-2022

RESOLVE that the Town of Catharine accept Vincent Turner's bid for mowing services for the Town Hall, Highway Garage, and Catharine Town Park.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

New business: 2023 Holidays – Juneteenth will not be added as a paid holiday for the Highway Department this year.

Recycle – There have been several complaints regarding the recycling. It was decided that the monitor should check who is using the dumpsters more closely, and a limit on the amounts accepted will be posted on the Town's website. The Town Supervisor provided a list of dates for closures for 2023.

Motion to Adjourn by Jamee Mack, seconded by Ronald Hoffman.

Meeting adjourned at 9:00 pm.

Respectfully submitted

Kellie Kretchmer  
Town Clerk/Collector

**Next meeting February 21<sup>st</sup>, at 7:00pm**