

TOWN OF CATHARINE
TOWN BOARD MEETING
December 20, 2022

Members Present: Supervisor, Richard Lewis; Councilmen: Glenn Bleiler, Ronald Hoffman, C. Michael Learn; Highway Superintendent, Marty Vondracek; Code Enforcement / Building Inspector Rick Carroll

Public in attendance: Mike Burns, Roxanne Leyes, Chris Conolly, David Burke

The meeting was called to order at 7:18 pm by Supervisor Lewis.

Public Heard: Roxanne Leyes requested the Town Board pass a resolution regarding her appointment to fill the Town of Catharine's seat on the Schuyler County Planning Board.

Minutes: Minutes were approved as read.

RESOLUTION 84-2022

RESOLVE that the minutes of the November board meeting be accepted.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 4 ayes, 0 noes

RESOLUTION 85-2022

RESOLVE that the November Clerk's Report be accepted as submitted to the Supervisor.

RESOLUTION by Ronald Hoffman, seconded by C. Michael Learn.

VOTE 4 ayes, 0 noes

RESOLUTION 86-2022

RESOLVE that the November Justice Report be accepted as submitted to the State Comptroller and the Supervisor.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 4 ayes, 0 noes

Zoning Report: There have been two new permits for this month, one for a new house and the other for a carport roof replacement. There have been 29 so far year-to-date. Rick did five construction inspections; three for framing and two final inspections. He also did one inspection on the roof replacement and one for the foundation repair. Both projects were issued certificates of completion and compliance. He also did various other site visits, and handled an ongoing complaint for a vacant house on Oak Hill Road. He met with the owner, who has promised to clean up the property. Rick went by last Friday and the owner has started the cleanup process. The owner plans to tear down the structure next spring, after NYSEG unhooks the electric.

Rick also talked with the previous owner of the property on County Road 11 and School Street, the new owner is out of state, and Rick will work on contacting him regarding projects taking place at that location.

Kellie provided a contact number for the grandson of the property next to the town hall. He connected Rick with the owner's daughter; the property owner is now in assisted living, and the daughter will work on getting the exterior of the property cleaned.

There were complaints on a mobile home in the Wildwood Mobile Home Park regarding frozen pipes and broken windows. Rick talked with the owner, and they sent someone to start getting things fixed.

Rick attended the planning board meeting this month, and the stop work order from last month has been resolved. He has been in contact with the Town's new attorney, and they now have everything needed for the inspection warrants. He should have them right after Christmas. Rick completed 2 more hours of training, and has his certificate for 2023, which he will forward to the Town Clerk.

Rick mentioned the fee for the carport roof replacement issued this month was \$9.71. He asked the Town Board to consider a minimum building permit fee. That permit will take Rick at least one and a half hours to complete. Richard Lewis asked Rick Carroll for a minimum fee suggestion, and Glenn Bleiler made a motion to change the fees for building permits.

RESOLUTION 87-2022

RESOLVE that the Town of Catharine make a change to the fee schedule for building permits such that all permits issued for projects with a total cost of labor and materials combined being under \$20,000 shall have a fixed fee of \$40.00; and all projects with a total cost of labor and materials combined being over \$20,000 shall be charged at the rate of \$2.00 per thousand of the total project cost.

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 4 ayes, 0 noes

RESOLUTION 88-2022

RESOLVE that the November Supervisor's Report be accepted as submitted to the Supervisor
RESOLUTION by Glenn Bleiler, seconded by C. Michael Learn.

VOTE 4 ayes, 0 noes

Highway Superintendent's Report: The International is back, and the new box looks good. They've done about a dozen runs so far. The new sand is working great. They've been out cutting low branches ahead of the storm; still have some more to finish, including one low hanging tree on Beardsley Hollow Road. Ronald Hoffman mentioned the low hanging branch on Grant Road, and Marty will look at that one too. Marty said the shop is $\frac{3}{4}$ clean.

Ford is not picking up the new order, Marty called and talked with the salesman. They have a Chevy sitting on the lot in Trumansburg, with a price of \$54,999 plus fees. They will offer \$28,000 for trade-in on the old truck. Marty said they can use the plow from the old truck on the new one. Glenn Bleiler said the town board already authorized the purchase of a new truck, so go ahead and get the one in Trumansburg. Marty will call in the morning.

RESOLUTION 89-2022

RESOLVE that the following bills be paid G 234 – G 264 in the total sum of \$7,098.90 and H 116 – 127 in the sum of \$49,498.75.

RESOLUTION by C. Michael Learn, seconded by Glenn Bleiler.

VOTE 4 ayes, 0 noes

Unfinished Business:

Dog Control Services – The Schuyler County Sheriff’s Office sent a renewal notification for Dog Control Services between Schuyler County and the Town of Catharine.

RESOLUTION 90-2022

RESOLVE that the Town of Catharine renew its agreement with Schuyler County for Dog Control Services, beginning January 1, 2023 and terminating on December 31, 2027.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 4 ayes, 0 noes

RESOLUTION 91-2022

RESOLVE that the Town of Catharine appoint Roxanne Leyes to fill the Town of Catharine’s seat on the Schuyler County Planning Board.

RESOLUTION by Ronald Hoffman, seconded by C. Michael Learn.

VOTE 4 ayes, 0 noes

Proposed changed to Zoning Ordinance – The Town Board members and members of the public present discussed the numerous proposed changes to the Town of Catharine’s Zoning Ordinance, as well as the proposed Noise Ordinance. The Town Clerk made note of the many suggestions that were made, and there will be more discussion regarding these changes at the next board meeting.

Mowing – There has not been much response to the ads placed regarding mowing; alternative methods of advertising were discussed. Mike Burns offered to list the ad on Craigslist. Kellie will forward the advertisement information to Mike Burns.

New Business:

Security Cameras (Town Hall) – The Town Clerk discussed the need for new security cameras at the Town Hall, as the old ones no longer work. Estimates were provided, and it was decided

that the offer from SCT computers was the best choice. No resolution is needed as the price is under the required amount.

Town of Catharine/Schuylers County Hazard Mitigation Plan (HMP) – The County forwarded a copy of the revised HMP for the Town of Catharine to review.

RESOLUTION 92-2022

A RESOLUTION OF THE TOWN OF CATHARINE ADOPTING THE 2022 Town of Catharine HAZARD MITIGATION PLAN

WHEREAS the Town of Catharine recognizes the threat that natural hazards pose to people and property within Town of Catharine; and

WHEREAS the Town of Catharine has prepared a multi-hazard mitigation plan, hereby known as the 2022 Town of Catharine Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the 2022 Town of Catharine Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Catharine from the impacts of future hazards and disasters; and

WHEREAS adoption by the Town of Catharine demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2022 Town of Catharine Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF CATHARINE, NEW YORK, THAT:

Section 1. The Town of Catharine adopts the 2022 Town of Catharine Hazard Mitigation Plan. This plan, approved by the community, may be edited, or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 4 ayes, 0 noes

Motion to Adjourn by Glenn Bleiler, seconded by Ronald Hoffman.

Meeting adjourned at 9:04 pm.

Respectfully submitted,

Kellie Kretchmer
Town Clerk/Collector

Next meeting December 28, 2022 at 4 pm