

TOWN OF CATHARINE
TOWN BOARD MEETING
July 19, 2022

Members Present: Supervisor, Richard Lewis; Councilmen: Glenn Bleiler, Ronald Hoffman, C. Michael Learn, Jamee Mack; Highway Superintendent, Marty Vondracek; Code Enforcement / Building Inspector Rick Carroll

Public in attendance: Chris Conolly, Gerry Messmer

The meeting was called to order at 7:07 pm by Supervisor Lewis.

Public Heard: None.

Minutes: Minutes were approved as read.

RESOLUTION 44 -2022

RESOLVE that the minutes of the June board meeting be accepted.

RESOLUTION by Jamee Mack, seconded by Ronald Hoffman.

VOTE 4 ayes, 0 noes, 1 abstention by Glenn Bleiler.

RESOLUTION 45 -2022

RESOLVE that the June Clerk's Report be accepted as submitted to the Supervisor.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

RESOLUTION 46 -2022

RESOLVE that the June Justice Report be accepted as submitted to the State Comptroller and the Supervisor.

RESOLUTION by Glenn Bleiler, seconded by C. Michael Learn.

VOTE 5 ayes, 0 noes

Zoning Report:

We have received 21 building application so far this year, permits have been issued for 13 of those. Five are pending for additional information, and 2 are under review by the Zoning Board. One application was withdrawn for the wrong jurisdiction. We are ahead of last year; we had 16 at this time last year and we already have 20 for this year.

Rick did three construction inspections, 2 were on the new house on Upper Foothill Road and one on Beckwith Road. He has followed up on all of the complaints he has received so far; two notices of violations were given for trash, rubbish, etc. and one was given for unregistered vehicles. He dusted off the file for the property in the hamlet of Alpine and found some documents the help with the search warrant process. He forwarded the information to Judge Goossen to review and begin proceedings.

Rick has done an extensive plan review on the Village of Odessa's new project. He sent a list of questions to the engineer, and is waiting to hear back. Hopefully the permits will be issued soon. He also did four hours of continuing education for a total of 12 – 13 hours so far.

RESOLUTION 47-2022

RESOLVE that the January Supervisor's Report be accepted as submitted to the Supervisor RESOLUTION by Jamee Mack, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

RESOLUTION 48-2022

RESOLVE that the February Supervisor's Report be accepted as submitted to the Supervisor RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

RESOLUTION 49-2022

RESOLVE that the March Supervisor's Report be accepted as submitted to the Supervisor, with the correction to line B 1603.

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

RESOLUTION 50-2022

RESOLVE that the April Supervisor's Report be accepted as submitted to the Supervisor RESOLUTION by Glenn Bleiler, seconded by Jamee Mack.

VOTE 5 ayes, 0 noes

Glenn Bleiler discussed that we have built up reserve, close to 100%, and should consider putting funds in reserve accounts.

RESOLUTION 51-2022

RESOLVE that funds be moved from the General Highway Fund to the Highway Equipment Reserve DB account in the amount of \$100,000.

RESOLUTION by Glenn Bleiler, seconded by Jamee Mack.

VOTE 5 ayes, 0 noes

Highway Superintendent's Report:

Marty said the chip sealing is all done, it went good and the bill came in today. They've been working on the shoulder on Terry Hill Road a couple of hours a day. They've been hauling in sand and bought a new weed eater to use around the guard rails. He bought another one as the old one is starting to go, and it's good to have two available.

They've been up on Connecticut Hill doing grading, and had a flat tire Thursday on the grader. Both spares were flat, and the o ring seals were pitted/grooved. He will try to fix in-house, and see how that goes. They had two spare rims, both were rusty.

They finished grading today and got another flat tire, and used one of the old tires. Village main street was milled, and 20 loads of milling came to shop; we turned it in for 1b's.

Regarding the new pickup – Marty doesn't think it's going to happen, as they are switching to making '23's. If we had gone with a crew cab, we might have had it by now. They are making very few regular cabs now and most towns are going with crew cabs because they are easier to get. They are slowly phasing regular cabs out. Marty will go get new prices and go from there.

RESOLUTION 52-2022

RESOLVE that the following bills be paid according to the funds available: G139 – G158 in the total sum of \$6,657.73 and H71 – H 78 in the sum of \$92,745.41.

RESOLUTION by Jamee Mack, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

Unfinished Business:

ARPA – Glenn Bleiler recommends putting the second half of the ARPA funds into the DA side when the funds are received. Everything is good with ARPA, and it can now be removed from the agenda.

Rental Registration – The proposed rental law was discussed by the board members. Glenn had questions for Rick Carroll regarding how much time he thought would be required for this, and Rick says that it is difficult to say given we don't know how many rentals exist in our town. Each rental inspection would take approximately 2 – 4 hours depending on if it is a short-term or long-term rental. A failed inspection would also require more time. Glenn will work on putting some numbers together based on this information. Kellie will email copies of the proposed law with each person's suggestions in red to all members. After the board members have had time to review the information, a special meeting schedule will be discussed.

Town Hall steps repair estimate – The back set of steps on the town hall are becoming a safety issue, and are in need of repair. An estimate was received from Clayton Snow for repairing the broken steps by the Clerk's desk area, and sealing both sets of steps.

RESOLUTION 53-2022

RESOLVE that Clayton Snow should repair the back steps of the Town Hall and seal for the amount of \$280.00 as received in the estimate he provided.

RESOLUTION by Jamee Mack, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

New Business: Assessor – Alan McIlroy has retired his position as assessor, his replacement is Jessica Ryan.

RESOLUTION 54-2022

RESOLVE that Jessica Ryan is hereby appointed as the Acting Assessor for the Town of Catharine.

RESOLUTION by Jamee Mack, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

Town Hall Air Conditioner – The A/C unit in the Town Hall is broken, and a replacement is needed as it is not able to be repaired. Two estimates were received from Homer Wixon, one for a mini split heat pump, and one that is a/c only.

RESOLUTION 55-2022

RESOLVE that the Town of Catharine should purchase and have installed the Fujitsu mini split heat pump for the cost of \$4,575.23.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

Town Hall Parking Lot – There have been numerous issues with parking at the Town Hall, so the Town Clerk researched estimates for paving. Two estimates were received from Runrite Construction, LLC, and Spencer Paving Company. The board members discussed the issue, and it was decided to wait for a third estimate before going further.

Planning Board – Mike Burns talked with Supervisor Lewis before the meeting regarding the need for clarification of certain areas of the Town of Catharine Zoning Ordinance. The board members discussed that there are areas that could use some clarification.

Odessa Village – Gerry Messmer discussed annexing the property at 1928 County Road 15 into the Village, as municipal home rule law requires both boards to approve the annexation. The old location will go back onto the town tax rolls. Mr. Messmer also discussed the status of different projects the Village of Odessa has been working on, and gave the Town Board an update. Board members reviewed the architectural drawings of proposed buildings.

RESOLUTION 56-2022

RESOLVE that the Village of Odessa be allowed to annex the portion of the property at 1928 County Road 15 that is currently part of the Town of Catharine tax rolls into the Village of Odessa.

RESOLUTION by Ronald Hoffman, seconded by Richard Lewis.

VOTE 5 ayes, 0 noes

New York State Retirement – Jamee Mack discussed errors in how the Town was reporting her hours for New York State retirement. Two highway employees also have reporting issues that need to be addressed. The Town Clerk will look in these issues with the bookkeeper.

Motion to Adjourn by Jamee Mack, seconded by Glenn Bleiler.
Meeting adjourned at 8:04 pm.

Respectfully submitted

Kellie Kretchmer
Town Clerk/Collector

Next meeting August 16, 2022 at 7:00pm

DRAFT