

TOWN OF CATHARINE  
TOWN BOARD MEETING  
June 21, 2022

Members Present: Supervisor, Richard Lewis; Councilmen: Ronald Hoffman, C. Michael Learn, Jamee Mack; Highway Superintendent, Marty Vondracek; Code Enforcement / Building Inspector Rick Carroll  
Absent: Glenn Bleiler

Public in attendance: John VanSoest, Ennie Lattin

The meeting was called to order at 7:03 pm by Supervisor Lewis.

Public Heard:

Ennie Lattin gave the Town Board members a copy of the Schuyler County Historical Society's 2021 Annual Report.

John VanSoest came in to discuss hearing about a 24-hour race advertised on television. The race will be held on property owned by Carl States. John said that Carl had a special use permit that required Carl to come in for approval from the Town Board before holding these races, and there were other requirements that had to be met as well. The Town Supervisor will be talking to Carl States in regards to this matter.

Minutes: Minutes were approved as read.

RESOLUTION 38-2022

RESOLVE that the minutes of the regular May board meeting be accepted.

RESOLUTION by Jamee Mack, seconded by Ronald Hoffman.

VOTE 4 ayes, 0 noes

RESOLUTION 39-2022

RESOLVE that the minutes of the Special May board meeting be accepted.

RESOLUTION by Jamee Mack, seconded by C. Michael Learn.

VOTE 4 ayes, 0 noes

RESOLUTION 40-2022

RESOLVE that the May Clerk's Report be accepted as submitted to the Supervisor.

RESOLUTION by Ronald Hoffman, seconded by C. Michael Learn.

VOTE 4 ayes, 0 noes

RESOLUTION 41-2022

RESOLVE that the May Justice Report be accepted as submitted to the State Comptroller and the Supervisor

RESOLUTION by Ronald Hoffman, seconded by C. Michael Learn.

VOTE 4 ayes, 0 noes

## RESOLUTION 42-2022

RESOLVE that the 2021 Year End Supervisor's Report be accepted as submitted to the Supervisor

RESOLUTION by C. Michael Learn, seconded by Ronald Hoffman.

VOTE 4 ayes, 0 noes

### Zoning Report:

Rick issued 3 new permits – one roof over a deck, new park bathroom, and one new home. He did 12 construction inspections, which have taken a lot of time. Two projects are on Oak Hill Road, one on Fowler Place from last year, a couple on Route 228 and Upper Foothill Road and County Road 14. There was one new home permit on County Road 14 that started mid-June, it will be a big house.

He issued a certificate of completion on a demo permit, and declined one building permit application for a solar array installation due to setbacks. This project will go to the ZBA. It went to the planning board first and they initially ok'd the project. Rick denied the application after the planning board meeting.

One project was stopped for missed inspections; they got beyond it after talking to the builder and subcontractor, and let it proceed.

Five projects came before the planning board, and he met with a daycare owner for certification of their coal stove; didn't give it because the chimney needs to be inspected and cleaned. He referred her to a company and told her to call back after that is finished.

Rick completed nine hours of continuing education credits, and will have twenty-four hours in by the end of the year.

He has inspected every property that complaints have been received on and has documentation. He will start sending out violation notices soon. Two permits are under review for the Village of Odessa; the plans are huge – one plan is for converting to a community center. They don't have estimates on the cost of the fire station yet, plans are on hold until they have figures.

Highway Superintendent's Report: Dust oil was completed on May 23<sup>rd</sup>, it was \$762 over estimate due to price increase. Will have to increase the budget; it's good that it was finished in May because the price went up \$2 per gallon in June. They finished hauling stone for chips projects, and will find out where the price comes in next week. It was \$2.92 and \$3 now; we're scheduled chip seal on July 5<sup>th</sup>, and will determine what roads get done then.

Oak Hill blacktop was done on the 4<sup>th</sup>, we were quoted 114 and it came in at 116. The increase in oil prices caused increase in our price; we can hopefully continue on next year. They've been out mowing and are now doing repairs on the mower. The bearing went out, and they are still using parts from Montour. He did buy knives and pins as they were used up. Marty said they have been hauling washed sand from Spencer at \$9 per ton – he would like to fill all three bays with washed sand to keep the roads cleaner. It's a few bucks more for washed sand but is cheaper than 1b's at 17.50 per ton. They will be working on the shoulder on Terry Hill Road, and will shortly be putting more gravel on Carley Road; it will take time to get it all done.

RESOLUTION 43-2022

RESOLVE that the following bills be paid: G114 – G138 in the total sum of \$10,557.96 and H54 – H 70 in the sum of \$167,556.68.

RESOLUTION by Jamee Mack, seconded by Ronald Hoffman.

VOTE 4 ayes, 0 noes

Unfinished Business:

ARPA: Nothing new to report on ARPA at this time; Marty will get an estimate for replacing the floor in the garage.

Rental Law: Some suggestions have been added to the master file; a few more will be added to these as well.

Basement Door: The new basement door has been installed. Clayton will be in again to paint the outside of the door for weather protection.

Dumpster Day Report: Report was read by Kellie. Total Cost to town for this year's Dumpster Day was \$1370.82.

New Business:

Bookkeeper: Rick Lewis contacted the bookkeeper who works for Cayuta. They requested a copy of the year-end report. They work remotely, and do not work on an hourly basis, it would have to be a salary position.

Subdivision Clarification: Per Supervisor Lewis – Unless it is more than two lots and changes the purpose of the land from its current use, dividing a property into two lots is not a “subdivision” and does not require coming before the planning board.

Correspondence:

Per Kelly Anderson, our Town Assessor is resigning as of July 1, 2022. His replacement will be appointed after the next County meeting. The Town of Catharine will add appointing the replacement at our next meeting in July.

Motion to Adjourn by Jamee Mack, seconded by Ronald Hoffman.

Meeting adjourned at 8:04 pm.

Respectfully submitted,

Kellie Kretchmer  
Town Clerk/Collector

**Next meeting July 19, 2022 at 7:00pm**