

TOWN OF CATHARINE
TOWN BOARD MEETING
April 19, 2022

Members Present: Supervisor, Richard Lewis; Councilmen: Glenn Bleiler, Ronald Hoffman, C. Michael Learn, Jamee Mack; Highway Superintendent, Marty Vondracek; Code Enforcement / Building Inspector Rick Carroll

Public in attendance: Roxanna L. Johnston

The meeting was called to order at 7:02 pm by Supervisor Lewis.

Public Heard: Roxanna L. Johnston introduced herself and discussed the Town of Catharine possibly joining the Cayuga Lake Watershed Intermunicipal Organization. She would be willing to pay the fees for the town. The Board members will discuss after having time to review the paperwork she provided.

Minutes: Minutes were approved as read.

RESOLUTION 22-2022

RESOLVE that the minutes of the March board meeting be accepted.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

RESOLUTION 23-2022

RESOLVE that the March Clerk's Report be accepted as submitted to the Supervisor.

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

RESOLUTION 24-2022

RESOLVE that the March Justice Report be accepted as submitted to the State Comptroller and the Supervisor.

RESOLUTION by Ronald Hoffman, seconded by Jamee Mack.

VOTE 5 ayes, 0 noes

Zoning Report:

Rick Carroll discussed his activity for the month of March. March was a very busy month, and he apologized for missing last month's meeting. A total of 6 new permits were issued, with a total of 8 so far this year. Three are new homes; one was for a generator, and another for an outdoor pavilion. The Village of Odessa will be applying for a permit to install an ADA access ramp. There are a total of 8 inspections required for each new home that is built. He did 10 inspections in the field. He has received several messages from a person in the process of purchasing the mobile home park on State Route 228. He also received an inquiry about installing solar panels on a property on County Road 6; they were informed that it was not

permitted to have them in the front yard of the property. There was an emergency call on County Road 14 for a chimney fire. He also prepared the required annual report of code activities for NY State; it was submitted under Harold Russell's name because he was in the position at the time included in the report.

Highway Superintendent's Report:

They installed a pipe for a property on Oak Hill Road purchased by the owner. During the installation, they discovered two bad driveway pipes and replaced them. They have been working off and on ditching on Oak Hill Road and Rhodes Road. Marty took the #6 up to Caskey's for inspection and it passed. They are replacing the headlights etc. on the '04 International so that it will pass inspection.

Marty had quotes for replacing the truck box (installed): Wilbri \$21,355.90, Valley Fab \$32,000, and Viking \$31,560.20. We are 14 – 18 months out yet on the order for the large truck.

For Chips work, we will be getting maybe \$5 less than last year; with the rollover the total will be \$200,000+. Oak Hill Road blacktop of 3,430 feet with 3" binder and 1" top is \$118,318. The costs for Chip seal are: Pertl Road - \$21,237.65, Grant Road - \$14,537.60, Carley Road - \$5,519.36, Park Road - \$4,599.47, Steam Mill Road - \$3,523.52, and \$20,000 for new pickup. Total spent would be \$187,735.60, with \$23,446.55 in reserve.

RESOLUTION 25-2022

RESOLVE that the following bills be paid G71 – G94 in the total sum of \$9,506.25 and H31 – H42 in the sum of \$18,902.45.

RESOLUTION by Jamee Mack, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

Unfinished Business:

ARPA funding - Glenn talked with the county administrator and everything looks good. We received less than \$10 million in funds so a full accounting of expenditures is not required. We have \$43000 left from last year, and could use some of the funds for a new box on the truck; the rest could be used to employ summer help, etc. The \$22,000 that is left could pay for this year's equipment or chips funding or additional staff.

RESOLUTION 26-2022

RESOLVE that the Town of Catharine order a new air flo box for the 2004 International from Wilbri, for the cost of \$21,355.90.

RESOLUTION by Jamee Mack, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

Furnace Replacement – The furnace replacement work started this week, and it should be completed soon.

Rental Law – Input on the Rental Law was given by Rick Carroll. Overall, it would be a good idea to have a rental law. One issue would be having the time to allocate to the required inspections. Another would be getting an idea of how many rental properties there are currently in the Town of Catharine. Jamee Mack suggested trying a FOIL request with the county to get some numbers on rentals. A little cleanup is needed in the law on what the fees would be for registering; maybe consider a sliding scale or different fee for short term rentals vs long term rentals. Or charge different amounts for larger properties vs smaller properties. For the issue with time, maybe the inspections could be staggered in some way to provide enough time with the hours already allocated. Glenn Bleiler thought the additional septic inspection requirements put forth by Jamee were a good idea to include. The Board will work on changes to wording and then send to the lawyers for review.

Basement Door – A bid was received from Clayton Snow to replace the basement door with an insulated steel door for a total cost of \$375. He will also be getting an estimate to the Town regarding repair work on the two sets of back stairs on the Town Hall.

RESOLUTION 27-2022

RESOLVE that the Town of Catharine have the basement door replaced by Clayton Snow for the total cost of \$375.

RESOLUTION by Jamee Mack, seconded by Ronald Hoffman.

VOTE 5 ayes, 0 noes

New Business: Communication was received regarding renewing our agreement with Schuyler County for the protection of the Cayuta Lake Watershed District.

RESOLUTION 28-2022

RESOLVE that the Town of Catharine appoint Schuyler County as our regulatory agency for the protection of the Cayuta Lake Watershed District for the period of January 1, 2022 – December 31, 2022.

RESOLUTION by Jamee Mack, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

Cleaning Service – A request was made by the Town Clerk to have a cleaning service hired for the Town Hall and Courtroom areas. Glenn Bleiler reported that there is \$3,000 available in the budget under building maintenance.

RESOLUTION 29-2022

RESOLVE that the Town of Catharine hire a cleaning service for the Town Hall / Courtroom. A cap of \$200 per month will be imposed, and proof of insurance will be required.

RESOLUTION by Ronald Hoffman, seconded by Glenn Bleiler.

VOTE 5 ayes, 0 noes

Sealed Bids for Chevy – One bid of \$1,002 was received from Thomas Morgan. Marty recommended accepting the bid, as we would receive less money by scrapping the truck.

RESOLUTION 29-2022

RESOLVE that the Town of Catharine accept the bid of \$1,002 from Thomas Morgan for the 2008 Chevy.

RESOLUTION by Ronald Hoffman, seconded by C. Michael Learn.

VOTE 5 ayes, 0 noes

Correspondence – The Odessa Fire Department’s yearly report was read to the Town Board. The DEC sent letters confirming the discontinuance of use of portions of Schoolhouse Road and Summerton Hill Road.

Motion to Adjourn by Glenn Bleiler, seconded by Ronald Hoffman.

Meeting adjourned at 8:28 pm.

Respectfully submitted

Kellie Kretchmer
Town Clerk/Collector

Next meeting May 17, 2022 at 7:00pm