

TOWN OF CATHARINE  
TOWN BOARD MEETING  
September 15, 2020

Members Present: Councilmen: Glenn Bleiler, Ronald Hoffman, C. Michael Learn, Jamee Mack;  
Highway Superintendent, Marty Vondracek, Code Enforcement/Building Inspector Harold  
Russell

Absent: Supervisor Richard Lewis

Public in attendance: None

The meeting was called to order at 7:30pm by Deputy Supervisor Glenn Bleiler.

Public Heard: No public to be heard

Minutes: Minutes were approved as read.

RESOLUTION 63-2020

RESOLVE that the minutes of the August board meeting be accepted.

RESOLUTION by Ronald Hoffman, seconded by Jamee Mack

VOTE 4 ayes, 0 noes

RESOLUTION 64-2020

RESOLVE that the August Clerk's Report be accepted as submitted to the Supervisor.

RESOLUTION by Jamee Mack, seconded by Ronald Hoffman

VOTE 4 ayes, 0 noes

RESOLUTION 65-2020

RESOLVED that the August Justice Report be accepted as submitted to the State Comptroller  
and the Supervisor

RESOLUTION by Ronald Hoffman, seconded by Jamee Mack

VOTE 4 ayes, 0 noes

Zoning Report:

The mobile home replacement on Swamp Road is completed with a Doublewide. The Log  
home on Steam Mill Road is almost ready for the Certificate of Occupancy. We are at 18  
building permits so far this year, including one for a 920 sq. ft. addition. Harold spoke with the  
new owner of a property on Cottage Road that has been vacant for 2+ years who is planning  
improvements to the location. The project on County Road 10 is almost ready for a final check,  
and there is no new information on the ongoing Cottage Road property.

RESOLUTION 66-2020

RESOLVED that the August Supervisor's Report be accepted as submitted to the Supervisor

RESOLUTION by Ronald Hoffman, seconded by Jamee Mack

VOTE 4 ayes, 0 noes

## Highway Superintendent's Report:

Soil and water finished Beardsley Hollow Road; it took 24 loads of rock and 6 loads of bank run gravel to build up the shoulder, and top soil and seeding is done. Soil and water plans to start Swan Hill Road on the 28<sup>th</sup>, and then work on Saxton Hill Road. The grading is finished on Connecticut Hill Road. The stinger blades on the grader have bent and broke, they were 25 years old. Marty will call around for pricing on new blades for next year. Richard Lewis called about a willow tree down across Oak Hill Road, that has been cleared. The Sheriff's office called at 5 am on September 11<sup>th</sup> regarding a tree down on Beardsley Hollow Road that has been cleared. The 1 B's are all in for winter. Electrical in the garage is almost finished, and Marty called Fred Fitch to come for inspection. Marty is waiting for a call back on an estimated price for the mower the Town of Montour is selling, a best guess estimate is approximately \$20 – 25,000 at least for the mower.

## RESOLUTION 67-2020

RESOLVE that the following bills be paid G144-G157 in the total sum of \$9,631.34 and H82-84 in the sum of \$73,123.66.

RESOLUTION by Jamee Mack, seconded by C. Michael Learn

VOTE 4 ayes, 0 noes

## Unfinished Business:

Highway Garage – One piece of conduit left to finish the electrical work.

Cottage Road Property – No new information.

Recycling – Nothing new to report.

Personnel and Procurement Policies – Glenn has been working on his notes for the personnel policy and speaking with John regarding sick pay/caps etc. Jamee sent an email with the procurement policy attached for everyone to check over and make notes for changes needed. The procurement policy should be checked on a yearly basis to compare with the State for changes to the General Municipal Law (GML 104B). There should be a listing of what the limits are for purchases and repairs that don't require approval from the Board. Both policies should be checked and approved by the end of each year.

Handicap Lift – Estimates were obtained from Northstar Lifts LLC at \$16,760 for a wheelchair lift, not including an optional cold weather package (\$600), and removal of existing lift (\$555). Disability Systems Inc. gave a quote of \$8,865 for a 34' switchback ramp which is for materials only and does not include the price for installation. We should continue to research alternatives including a concrete/masonry ramp, and check the weight restrictions for each of the options.

## New Business:

Budget – Richard Lewis sent Glenn a tentative budget. A workshop date for the budget has been set for Wednesday, October 14<sup>th</sup> from 12 to 1:30, with a second-choice date of Thursday, October 8<sup>th</sup> from 12 – 1:30.

Transfer Station in Cayuta – The Town of Cayuta Supervisor sent out a message asking all the area towns to support the new garbage transfer facility being planned in Cayuta on State Route 13.

Entered executive session to discuss a legal matter at 8:20 pm; motion made by Jamee Mack, seconded by Ronald Hoffman. Resolution will be passed as follows below. Motion to exit executive session at 8:28 pm made by Ronald Hoffman, seconded by Jamee Mack.

#### RESOLUTION 68-2020

BE IT RESOLVED by the Town of Catharine Town Board as follows:

1. The appointment of Harold Russell as Code Enforcement Officer of the Town, being the officer of the Town charged with administration and enforcement of the Town of Catharine Zoning Ordinance and the New York State Uniform Fire Prevention and Building Code, is hereby ratified and confirmed.
2. The Code Enforcement Officer is hereby authorized and directed to commence legal proceedings to obtain a judicial order enjoining the use and/or occupancy of the premises at 5901 County Road 11, Town of Catharine as a business in violation of the Town of Catharine Zoning Ordinance, and further enjoining the use and occupancy of any improvements or alterations to said premises in violation of the New York State Uniform Fire Prevention and Building Code and/or the Town's local law providing for administration and enforcement of same, and/or to obtain such other and further legal or equitable relief as shall be available with respect to the use and occupancy of such premises in violation of applicable laws and regulations

RESOLUTION by Ronald Hoffman, seconded by Jamee Mack

VOTE 4 ayes, 0 noes

Motion to Adjourn by Jamee Mack, seconded by Ronald Hoffman.  
All in favor

Meeting adjourned at 8:35 pm.

Respectfully submitted

Kellie Kretchmer  
Deputy Town Clerk

Next meeting October 20, 2020 at 7:30pm